

**REGULAR MEETING – CURRICULUM/PROGRAMS & PERSONNEL COMMITTEE**  
**Litchfield Board of Education**  
**Thursday, August 8, 2013, Central Office Conference Room, 6:30 p.m.**

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Meeting called to order at 6:30 p.m.

Members Present: Ms. Fabbri (chair), Ms. Rosser, Mr. Falcetti and Mr. Waugh (6:40 p.m.).  
Also present: Ms. Della Volpe, Ms. Kubisek, Ms. Turner, Mr. Shuhi, Mr. Brennan, Dr. Wheeler (6:56 p.m.) and the public.

### **Approval of Minutes**

MOTION made by Ms. Rosser and seconded by Mr. Falcetti: to approve the minutes of the special meeting of May 9, 2013.

MOTION carried. All votes were in the affirmative. There were no abstentions.

**Communications** – none

**Public Comment** - none

### **Old Business**

- a. Honor Roll Study Results – reviewed chart presented, current and three scenarios were compared, discussed rigor of classes. Recommendation to maintain current criteria.

### **New Business**

- b. Device Selection – considering Windows laptops, devices appropriate for use in Smarter Balance testing, looking at larger screen devices, durability is a concern, discussed possibilities of damages, warranties generally one year, battery life important, discussed negative and positive aspects of various devices.
- a. Kindergarten Staffing – district enrollment = 1001 students, kindergarten enrollment = 55 students, make a decision at next BOE meeting.

**Curriculum Steering Committee Update** – change title to Curriculum Update on next agenda.

### **Personnel**

- a. Technology position to be filled
- b. 0.2 FTE Health Teacher at L.I.S.
- c. L.H.S. replacing a secretary
- d. Teacher resignation at L.I.S.
- e. Seeking an Athletic Trainer.

**Future Agenda Items**

- a. Curriculum Work Update
- b. Testing
- c. Strategic School Profiles
- d. School Climate Survey

MOTION made by Mr. Waugh and seconded by Mr. Falcetti: to adjourn the meeting at 8:06 p.m.

MOTION carried. All votes were in the affirmative. There were no abstentions.

Respectfully Submitted,  
Donald R. Falcetti